

**Office of the Director,
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Memo No.- 211(19)/WBJA/ P-59/2022-23

Dated Rajarhat, the 29th of June , 2022

From: Sanjib Daruka
Director-in-Charge,
West Bengal Judicial Academy
Rajarhat, New Town, Kolkata- 700160

To 1.The District Judge,
South 24 Pgs./ North 24 Pgs./ Howrah/ Hooghly/Nadia/Purulia/ Purba
Medinipur/PaschimMedinipur/ PurbaBardhaman/PaschimBardhaman/Murshidabad/ Bankura/
Birbhum/ Jalpaiguri/Darjeeling/ Uttar Dinajpur/ Malda/Coochbehar/Andaman & Nicobar
Islands

Sub.- Online Refresher Course on ‘Power and Duties of Drawing and Disbursing Officer with special emphasis on W.B. Treasury Rules, West Bengal Financial Rules’ for the Civil Judge (Junior Division)

Sir/Madam,

The above online Refresher Course is scheduled to be held on **06.07.2022 and 07.07.2022 from 04.00 pm to 05.30 pm** in view of the approval of the Hon’ble High Court, Calcutta.

Your good self is requested to direct the concerned Judicial Officers to follow the below mentioned guidelines:

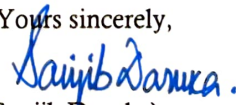
- To positively download “Microsoft Teams” application in his or her device (Smart phone/Laptop).
- A link to the programme will be sent **about 15 minutes prior** to the scheduled time for each training schedule via email to the participants.
- While joining the “Microsoft Teams”, the participant Judicial Officers **must type their individual name first** and then get into the online training programme.
- The interested officers may put their question(s) in order by opting the “**raising hand**” option in the “Microsoft Teams” application.
- Every participating Judicial Officer must keep his or her video in the “**on**” mode and the microphone in the “**off**” mode while joining the programme.
- The online training programme is proposed exclusively for the Judicial Officers of the West Bengal Judicial Service and no outsider be allowed to participate in the programme, nor the programme link/ID may be shared with any outsider or in any social media platform;
- The concerned Judicial Officers in your Judgeship are to participate/attend in the said Online Training in befitting formal attire.

Your goodself is requested to inform the Judicial Officers to ensure the glitch free internet connectivity with the assistance of the System Officers of the district, before commencement of the training, as the attendance of the participants in the programme will be on record for perusal of the Hon’ble Court.

The online participation of such Judicial Officers shall be treated as ‘On duty’ during Office hours. Your goodself is requested to make necessary arrangement for such attendance, as per direction of the Hon’ble Court.

The Ld. District Judges are requested to inform the concerned Judicial Officers accordingly.

Encl.- List of Officers

Yours sincerely,

(Sanjib Daruka),
Director-in-Charge, WBJA

Refresher Course on 'Power and Duties of Drawing and Disbursing Officer with special emphasis on W.B. Treasury Rules, West Bengal Financial Rules' for Civil Judge (Jr. Divn.) [P-59/22-23] to be held on 06.07.2022 and 07.07.2022

Sl. No.	Name of Officers	Places of Posting
1	Diti Bhattacharjee	Civil Judge (Junior Division), 2nd Court, Asansol, Paschim Bardhaman
2	Raju Gharami	Civil Judge (Junior Division), 2nd Court, Basirhat, North 24-Parganas
3	Riha Trivedi	Civil Judge (Junior Division), Addl. Court, Garbeta, Paschim Medinipur
4	Rupama Bannerjee	Civil Judge (Junior Division), 1st Addl. Court, Contai, Purba Medinipur
5	Sabilaa Rahaman	Civil Judge (Junior Division), 1st Court, Berhampore, Murshidabad
6	Samata Das	Civil Judge (Junior Division), 1st Court, Sadar, Howrah
7	Sanchari Chatterjee	Civil Judge (Junior Division), 1st Court, Barasat, North 24-Parganas
8	Sanchita Saha	Civil Judge (Junior Division), 2nd Court, Uluberia, Howrah
9	Sandipan Goswami	Civil Judge (Junior Division), Kakdwip, South 24-Parganas
10	Saurav Dey	Civil Judge (Junior Division), 1st Court, Jangipur, Murshidabad
11	Sayantani Choudhury	Civil Judge (Junior Division), Addl. Court, Sealdah, South 24-Parganas
12	Shabana Parveen	Civil Judge (Junior Division), Suri, Birbhum
13	Shamshad Ahmad	Civil Judge (Junior Division), Addl. Court, Chandannagar, Hooghly
14	Shreyas Mukherjee	Civil Judge (Junior Division), 1st Court, Serampore, Hooghly
15	Siddhartha Sankar Roy Chowdhury	Civil Judge (Junior Division), 2nd Court, Ranaghat, Nadia
16	Sk. Abid Ali	Civil Judge (Junior Division), 1st Court, Basirhat, North 24-Parganas
17	Sk. Jafar Ali	Civil Judge (Junior Division), 2nd Court, Sadar, Malda
18	Sneha Basu	Civil Judge (Junior Division), 1st Court, Sadar, Malda
19	Sonia Saraf	Civil Judge (Junior Division), 3rd Additional Court, Alipore, South 24-Parganas
20	Sonika Shaw	Civil Judge (Junior Division), 3rd Court, Sadar, Paschim Medinipur
21	Sudeshna Samanta	Civil Judge (Junior Division), 1st Court, Sadar, Paschim Medinipur
22	Sweta Srivastava	Civil Judge (Junior Division), 1st Court, Arambagh, Hooghly
23	Syed Kishwar (Ms.)	Civil Judge (Junior Division), 3 rd Court, Baruipur, South 24-Parganas
24	Triasha Banerjee	Civil Judge (Junior Division), 4th Court, Sadar, Purba Bardhaman
25	Unnita Pant	Civil Judge (Junior Division), Siliguri, Darjeelling
26	Akash Bose	Civil Judge (Junior Division), Alipurduar, Jalpaiguri
27	Arindam Banerjee	Civil Judge (Junior Division), Addl. Court-cum-Judicial Magistrate, Raigunj, Uttar Dinajpur
28	Nidhi Shree	Civil Judge (Junior Division), Addl. Court, Sadar, Coochbehar
29	Srishti Parasrampur	Civil Judge (Junior Division), Bishnupur, Bankura
30	Anwasha Das	Civil Judge (JD), 2nd Court, Berhampore, Murshidabad
31	Ushnish Datta	Civil Judge (Junior Division), Ghatal, Paschim Medinipur
32	Rajib Sarkar	Civil Judge (Junior Division), Nabadwip, Nadia
33	Pratibha Laxmi	Civil Judge (Junior Division), 2nd Court, Khatra, Bankura
34	Anupam Sircar	Civil Judge (Junior Division), 3rd Court, Krishnagore, Nadia
35	Aritra Bose	Civil Judge (Junior Division), Additional Court-cum-JM, 1st Court, Sadar, Purulia
36	Arnab Roy Chowdhury	Judicial Magistrate-cum-Civil Judge (Junior Division), Mayabundar, Andaman & Nicobar Islands
37	Arshia Mustaque	Civil Judge (Junior Division), 1st Court, Barrackpore, North 24-Parganas
38	Ashok Halder	Civil Judge (Junior Division)-cum-Judicial Magistrate, Toofangunj, Coochbehar
39	Debjyoti Karmakar	Civil Judge (Junior Division), Bidhannagar, North 24-Parganas
40	Devjani Bose	Civil Judge (Junior Division), Raiganj, Uttar Dinajpur